

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
NATIONAL BUSINESS CENTER  
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EMS TRANSMISSION  
Information Bulletin No. BC-99-008

To: All Washington Office and Field Officials

From: Acting Director, National Business Center

Subject: Mileage Rates for Use of Privately Owned Vehicles (POVs)

The current rate for reimbursement of the use of POV for official government business, effective September 8, 1998, is .325 cents per mile. In accordance with 41 CFR Chapter 301-4, the use of a POV for official government business may be authorized only when it is determined that: (1) a Government Owned Vehicle (GOV) is not available, (2) use of a POV is advantageous to the Government, or (3) for personal convenience.

The following guidelines should be used to determine the appropriate mileage rate for reimbursement:

- .325 Reimbursement of .325 cents is allowed only when: (1) a GOV is not available, and (2) the use of a POV is advantageous to the government, i.e., the overall mileage and per diem cost is less than the common carrier and per diem cost. This mileage rate is applicable for round trip POV mileage to the airport. The use of a POV to and from the airport is considered advantageous to the Government.
- .235 Reimbursement of .235 cents is allowed when: (1) it has been determined that common carrier is most advantageous to the Government, (2) GOV is not available, and (3) an employee elects to drive a POV between points which are readily serviced by common carrier. In these instances, POV mileage is limited to .235 cents per mile, not to exceed cost of common carrier, including any additional per diem costs. Any excess travel time must be charged to annual leave. Authorization to use POV must be obtained in advance of travel, and the allowable mileage rate be reflected on the travel authorization.

- .105 Reimbursement of .105 cents per mile is mandatory when a suitable GOV is available and employee elects to drive a POV. Allowable mileage reimbursement shall not exceed costs of common carrier travel, including additional per diem costs. Travel time in excess of that required on common carrier must be charged to annual leave.
- .26 Reimbursement of .26 cents per mile is allowed for use of privately owned motorcycles.

If there are any questions on this subject, please contact Vickie Smith, at the National Business Center, on (303) 236-6276.

Signed by:  
Ed Detman  
Acting Director, National Business Center

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